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DIARY NOTES

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25 February 1957

1. Asked Ed Saunders to insure that a copy of the "budget book" was delivered to General Cassidy in Room 360 of the Executive Office Building. Kirk was advised.

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3. The Director reported that the Presidential Executive Order merging the Operations Coordinating Board and the National Security Council was now in the Department of Justice and should be on the President's desk for signature very soon.

4. Conducted a meeting of the Building Steering Committee at which it was agreed that we should obtain our cafeteria services from Government Services, Incorporated. We also discussed possible changes in the design of the building which would give us more square footage. (See Minutes of this meeting.) I also raised the subject of concessions and asked Mr. Kirkpatrick to expedite his committee proceedings on this matter.

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5. Messrs. Saunders and  gave me a preliminary briefing on the Fiscal Year 1958 Budget. I asked them to prepare their narrative for the Director to consider and also to get in touch with Messrs.  and Amory and make sure that they understood the Budget and were prepared to defend their portions of the pie.

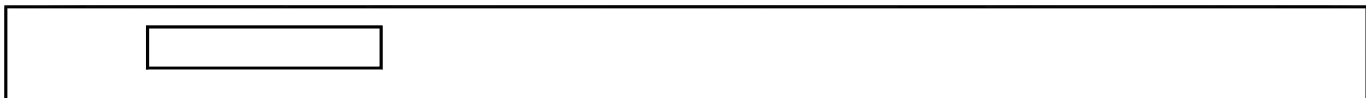
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6. I talked to Len Hunter of the Public Buildings Service about the impasse with Harrison & Abramovitz. I agreed to get in touch with Len after I had seen the Director (now scheduled for Wednesday) and to attempt to obtain the Director's concurrence on a proposed letter to Harrison & Abramovitz. After dispatching the letter, Hunter, as well as Agency representatives, should go to New York to talk the thing out with Harrison & Abramovitz.

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